



OFFICE OF THE MISSION DIRECTOR
National Health Mission

(National Tuberculosis Elimination Programme)
Shillong – Meghalaya

TENDER DOCUMENT

**Outsourcing of Mobile Unit Services for Active Case Finding
(ACF) of Tuberculosis using NTEP Handheld X-Ray Machines**

**Tender Document Fee: Rs. 2000/- (in the form of Demand
Draft)**

STO.8/3(A)/2017 (XXXII)

03.10.2026





ABBREVIATIONS

ACF	Active Case Finding
BOQ	Bill of Quantities
CB-NAAT	Cartridge Based Nucleic Acid Amplification Test
C-DST	Culture & Drug Susceptibility Testing
CME	Continuing Medical Education
DBT	Direct Benefit Transfer
DM	Diabetes Mellitus
DOTS	Directly Observed Treatment Short-course
DR-TB	Drug-Resistant Tuberculosis
DTC	District Tuberculosis Centre
DTO	District Tuberculosis Officer
DST	Drug Susceptibility Testing
EMD	Earnest Money Deposit
FDC	Fixed Dose Combinations
F-ICTC	Facility Integrated Counselling and Testing Centres
GST	Goods and Services Tax
GHADC	Garo Hills Autonomous District Council
HIV	Human Immunodeficiency Virus
ICTC	Integrated Counselling and Testing Centres
IEC	Information, Education and Communication
IPD	In-Patient Department
JHADC	Jaintia Hills Autonomous District Council
KHADC	Khasi Hills Autonomous District Council
LoI	Letter of Intent
MDR - TB	Multi - Drug Resistant TB
MoU	Memorandum of Understanding
NACO	National AIDS Control Organisation
NGO	Non-Governmental Organization
NHM	National Health Mission
NIT	Notice Inviting Tender
NPY	Nikshay Poshan Yojana
NTEP	National Tuberculosis Elimination Programme
PS	Performance Security
PSU	Public Sector Undertaking
PAN	Permanent Account Number
PFMS	Public Financial Management System
RR	Rifampicin Resistant
SOP	Standard Operating Procedures
STCI	Standards of TB Care in India
STO	State Tuberculosis Officer
TB	Tuberculosis
SHS	State Health Society
WHO	World Health Organization
TLD	Thermoluminescent Dosimeter

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DEFINITIONS

Unless the context otherwise requires, the following terms shall have the meanings assigned to them below:

1. **"Agency" or "Bidder"** means the individual, firm, company, society, trust, organization, or entity participating in the bidding process and, upon selection, entering into an MoU with NHM (NTEP), Meghalaya for implementation of the services under this Tender.
2. **"NHM"** means the National Health Mission, Meghalaya.
3. **"NTEP"** means the National Tuberculosis Elimination Programme implemented under the National Health Mission.
4. **"State Health Society" or "SHS"** means the State Health Society, Meghalaya, constituted under the National Health Mission.
5. **"State TB Cell"** means the State Tuberculosis Cell implementing NTEP in Meghalaya.
6. **"Mission Director"** means the Mission Director, National Health Mission, Meghalaya, or any officer authorized to act on his/her behalf.
7. **"State TB Officer (STO)"** means the officer designated by the Government of Meghalaya to oversee, supervise, coordinate, and monitor Tuberculosis-related activities under the National Tuberculosis Elimination Programme (NTEP) in the State of Meghalaya.
8. **"District TB Officer (DTO)"** means the officer designated by the Government of Meghalaya to oversee, supervise, coordinate, and monitor Tuberculosis-related activities under the National Tuberculosis Elimination Programme (NTEP) within the assigned district(s). For the purpose of this Tender, the term shall include all District TB Officers notified by the Government of Meghalaya and responsible for implementation of NTEP activities across the State.
9. **"Tender" or "Tender Document"** means this Notice Inviting Tender (NIT), including all sections, annexures, amendments, corrigenda, clarifications, and addenda issued by NHM Meghalaya.
10. **"MoU"** means the Memorandum of Understanding executed between NHM Meghalaya and the successful bidder pursuant to this Tender.
11. **"Letter of Intent (LoI)"** means the written communication issued by NHM Meghalaya informing the successful bidder of its selection and intention to award the contract.
12. **"Handheld X-Ray Machine"** means the AI-enabled portable digital X-ray system, including detector, laptop, batteries, chargers, carrying cases, accessories, and related equipment provided by NTEP for implementation of the project.
13. **"Mobile Unit Services"** means the community-based screening services for Tuberculosis using handheld X-ray machines, including community mobilization, beneficiary registration, chest X-ray screening, AI-assisted interpretation, radiologist confirmation, sputum collection and transportation, reporting, data management, and all other activities specified in the Scope of Work.
14. **"Beneficiary"** means any individual screened or otherwise receiving services under this project.
15. **"Nikshay"** means the Government of India's web-based patient management and surveillance platform for Tuberculosis under NTEP.
16. **"Presumptive Tuberculosis Patient"** means a person identified through screening or clinical assessment as requiring further diagnostic evaluation for Tuberculosis.
17. **"NAAT"** means Nucleic Acid Amplification Test, including CBNAAT, Truenat, or any other molecular diagnostic test approved under NTEP.
18. **"Chest X-Ray Conducted"** means a chest X-ray successfully performed on a beneficiary using the handheld X-ray machine and duly recorded in the prescribed reporting system,

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including generation of an AI-assisted report and beneficiary entry in the Nikshay Portal, irrespective of the radiological findings or diagnostic outcome.

19. "Performance Security" means the security deposit furnished by the successful bidder in accordance with the provisions of this Tender and MoU.

20. "EMD" means the Earnest Money Deposit submitted by bidders as part of the bidding process.

21. "Force Majeure" means any event or circumstance beyond the reasonable control of either party, including but not limited to natural calamities, floods, earthquakes, landslides, epidemics, pandemics, war, civil disturbances, Government restrictions, or other events specified under Section XII of this Tender.

22. "Working Day" means any day on which Government offices in Meghalaya are open for official business and excludes Sundays, public holidays, and any day declared as a holiday by the Government of Meghalaya.

23. Words importing the singular shall include the plural and vice versa, and words importing one gender shall include all genders, unless the context otherwise requires.

SECTION -I

NOTICE INVITING TENDERS

1. The National Tuberculosis Elimination Programme (NTEP) is a flagship programme under the National Health Mission aimed at eliminating Tuberculosis in India. The programme is implemented in Meghalaya through the State Health Society, Meghalaya.

2. The National Health Mission, Meghalaya intends to select an agency through an open competitive bidding process for engagement of a service provider for Mobile Unit Services for Active Case Finding (ACF) of Tuberculosis using NTEP Handheld X-Ray Machines.

3. Sealed bids under a two-bid system comprising a Technical Bid and a Financial Bid, affixed with a Rs. 25/- Court Fee Stamp, are invited by the Mission Director, National Health Mission, Meghalaya, from reputed, well-established, and financially sound agencies for engagement as a service provider for Mobile Unit Services for Active Case Finding (ACF) of Tuberculosis using NTEP Handheld X-Ray Machines.

4. Interested firms may collect the tender document from the State Tuberculosis Office, R.P. Chest Hospital Compound, Mawbah, Jhalupara, Shillong - 793001 or download it from the State NHM Portal (<https://www.nhmmeghalaya.nic.in>) w.e.f. **6th October 2026**

5. The bidder should submit a tender processing fee of **Rs. 2,000/- (Rupees Two Thousand only)** by **Non-refundable Bank Draft in favour of the Mission Director, National Health Mission, Meghalaya, payable at Shillong** while submitting Tender. They must write their firm's name and address at the back of the bank draft. Any tender not accompanied by the prescribed tender processing fee shall be rejected.

6. Tenders should be accompanied by **Earnest Money Deposit (E.M.D.) for an amount of Rs. 3, 60, 000/- (Rupees Three Lakh Sixty Thousand Only)** to be submitted in the form of Banker's Cheque/ Demand Draft/ Bank Guarantee of a Scheduled bank in favour of **"Mission Director, NHM, Meghalaya"** payable at Shillong. In the absence of the EMD, the technical proposal of the bidder shall be rejected.

7. The bids duly filled in all respects as per prescribed proforma enclosing all necessary

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documents shall be submitted in two envelopes one for “**Technical Bid**” other for “**Financial Bid**”. The **two envelopes** prepared should be sealed and placed in **one outer envelope** marked and superscribed as Tender Document for the “**Outsourcing of Mobile Unit Services for Active Case Finding (ACF) of Tuberculosis using NTEP Handheld X-Ray Machines**” addressed to the “**Mission Director, National Health Mission, Meghalaya**”.

8. The sealed tender document shall be submitted in person at the office of the **State Tuberculosis Officer, R. P. Chest Hospital Compound, Mawbah, Jhalupara, Shillong - 793001**, on or before **28th October 2026** till **5.00 PM** or may be sent through Registered Post / Speed Post/ Courier Service, to the above-mentioned address. NHM Meghalaya shall not be responsible for any postal or courier delay.

9. In the event where above-mentioned date is being declared as a holiday/ closed day for the National Health Mission, Meghalaya, the bid documents will be received on the next working day at the scheduled time.

10. National Health Mission, Meghalaya reserves the right to accept or reject any or all bids or change the terms and conditions of NIT or cancel the NIT without assigning any reasons at any stage and time.

11. For further enquiry and information, please contact the following officer during office hours 10:00 AM to 5:00 PM (on all working days) –

State PPM Coordinator (NTEP), NHM, Meghalaya – email ID: ppmmg@rntcp.org

12. All further notifications/Corrigendum/Addendum, if any, shall be posted on the NHM, Meghalaya Website <https://www.nhmmeghalaya.nic.in> and shall be binding on all the bidders.

13. IMPORTANT INFORMATION FOR TENDERS

Sl. No	Particulars	Details
1	Name of Work	Outsourcing of Mobile Unit Services for Active Case Finding (ACF) of Tuberculosis using NTEP Handheld X-Ray Machines
2	Tender Inviting Authority	Mission Director, NHM (NTEP), Meghalaya
3	Method of Selection	Lowest Evaluated Bid
4	Type of Bid	Two-Bid System (Technical & Financial)
5	Contract Period	1 year, renewable based on performance
6	Earnest Money Deposit (EMD)	Rs. 3,60,000 (Three Lakh Sixty Thousand Only)
7	Tender Fee (Non-refundable)	Rs. 2,000 (Rupees Two Thousand Only)
8	Date of Sale of Tender Documents	<u>6th October 2026</u>
9	Last Date of Submission	<u>28th October 2026</u>



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10	Address for Submission of the Tender Documents	Office of the State TB Officer, R. P. Chest Hospital Compound, Mawbah, Jhalupara, Shillong - 793001
11	Tender Opening Date	29th October 2026
12	Contact for queries	https://www.nhmmeghalaya.nic.in State PPM Coordinator State Tuberculosis Office, Reid Provincial Chest Hospital Compound, Mawbah, Jhalupara, Shillong - 793001

Note:

- 1) Interested firms may obtain further information about this Notice Inviting Tender (NIT) from the office of the Mission Director, National Health Mission, Meghalaya, Shillong, Laitumkhrah, Health Complex – 793003.
- 2) Tenders will not be accepted after the closing date and time in any circumstances.

Disclaimer

The information contained in this Tender document or subsequently provided to Applicant(s) by National Health Mission (NHM) is provided to Applicant(s) on the terms and conditions set out in this Tender document and any other terms and conditions subject to which such information is provided. This Tender is based on material and information available in the public domain.

This Tender Document is not an agreement and is not an offer or invitation by the NHM to the prospective bidder(s). The purpose of this Tender Document is to provide interested parties with information to assist the formulation of their application and detailed Proposal. This Tender Document does not purport to contain all the information each Applicant may require.

This Tender Document may not be appropriate for all persons, and it is not possible for the NHM, its employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this Tender Document. Certain applicants may have a better knowledge of the proposed Project than others. Each applicant should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this Tender Document and obtain independent advice from appropriate sources.

This Tender document has been prepared in good faith, and neither NHM Meghalaya nor its employees, officers, representatives, or advisors make any representation or warranty, express or implied, regarding the accuracy, adequacy, reliability, or completeness of the information contained in this Tender Document even if any loss or damage is caused by any act or omission on their part. NHM Meghalaya may, at its absolute discretion, but without being under any obligation to do so, update, amend, or supplement the information contained in this Tender Document.

Please note that the actual value of the project depends on the L1 rate determined through this tender process.



SECTION - II

1. OBJECTIVE OF THE TENDER

The objective of this tender is to engage a competent agency for the implementation of community-based Active Case Finding (ACF) activities for Tuberculosis through handheld X-ray screening in identified high-risk, medium-risk, low-risk, and hard-to-reach areas across Meghalaya under the National Tuberculosis Elimination Programme (NTEP).

SECTION - III

1. SCOPE OF WORK

The selected agency shall undertake the following activities:

1.1 Community Screening Activities

- 1) The selected agency shall conduct community-based chest X-ray screening using AI-enabled handheld X-ray machines provided by NHM/NTEP.
- 2) NHM/NTEP shall provide 40 handheld X-ray machines, with one machine allocated to each operational unit.
- 3) The screening shall be conducted in camp mode in villages, urban clusters, construction sites, schools, workplaces, and other identified vulnerable settings.
- 4) The agency shall ensure screening coverage through a micro plan for:
 - o The entire general population in identified high-risk villages.
 - o Vulnerable populations and individuals with symptoms suggestive of tuberculosis in medium-risk and low-risk villages.
- 5) The agency shall ensure outreach services in remote and hard-to-reach villages.

1.2 Beneficiary Management

- 1) The agency shall enrol all beneficiaries screened under the programme in the Nikshay Portal within 48 hours. However, under exceptional circumstances, entries may be completed within a maximum of 7 days with the prior approval of the District TB Officer.
- 2) The agency shall maintain beneficiary records and ensure data accuracy and completeness.
- 3) The agency shall generate AI-enabled chest X-ray Normal/Abnormal reports within 24 hours of screening.
- 4) The agency shall ensure that all abnormal chest X-ray findings are reviewed and confirmed by a qualified radiologist, and that a digitally signed radiology report is generated within 48 hours of screening.
- 5) A soft copy of the chest X-ray image and report shall be made available to the beneficiary through WhatsApp, SMS, or any other approved electronic platform by sharing a secure download link.
- 6) The agency shall ensure that no beneficiary is denied access to screening, reporting, or referral services on account of non-availability of mobile connectivity, Aadhaar, or any other identification document. Reporting of such cases may be printed and sent by courier/post.





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7) The Agency shall ensure that all services provided under this contract, including but not limited to community-based chest X-ray screening, AI-assisted reporting, radiologist confirmation, sputum collection & transportation, reporting, and referral services, are delivered **completely free of cost to all beneficiaries**. Under no circumstances shall the Agency, its personnel, subcontractors, or representatives directly or indirectly charge, collect, demand, or accept any form of payment, fee, donation, or consideration from any beneficiary or their family members.

1.3 Sample Collection & Transportation

1) The agency shall collect sputum samples from presumptive tuberculosis patients identified during screening activities.

2) The agency shall ensure safe and timely transportation of sputum samples to the nearest NAAT testing facility within 24 hours from the time of collection.

3) The agency shall maintain proper sample collection, transportation, and tracking records and make them available for verification whenever required by NHM, NTEP.

1.4 Human Resource & Logistics

1) The agency shall recruit and deploy adequate qualified personnel required for implementation of the activities specified in this tender. The National Health Mission, NTEP, Meghalaya shall not be responsible for any matters relating to the personnel engaged by the agency. The agency shall arrange the following personnel at its own cost:

- a) Qualified radiographer(s).
- b) Radiologist services for reporting and confirmation of abnormal findings.
- c) Field staff and support personnel.

2) The agency shall arrange and maintain adequate transportation facilities, including two-wheelers, four-wheelers, or any other suitable mode of transport, as required for the movement of personnel, handheld X-ray machines, accessories, sputum samples, and other materials necessary for implementation of screening activities in urban, rural, remote, and hard-to-reach areas. All costs related to transportation, fuel, maintenance, insurance, permits, taxes, drivers/operators, and operation of such vehicles shall be borne by the agency.

3) During the contract period, the Agency shall not suspend, postpone, or curtail screening activities on account of non-availability of vehicles, fuel, drivers/operators, or transportation arrangements.

4) The Agency shall arrange all operational support required for implementation of screening camps, except sputum collection containers (sputum cups), which shall be provided by NHM/NTEP.

1.5 Community Mobilization

1) The agency shall conduct Information, Education and Communication (IEC) activities before the conduct of screening camps.

2) Community mobilization activities shall be undertaken at least 2-3 days before the scheduled camp in coordination with district health authorities, local self-governments, community leaders, and other relevant stakeholders to ensure maximum community participation.

1.6 Reporting

1) The agency shall compile and submit weekly progress reports of the activities undertaken to the





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concerned District TB Centre.

- 2) The agency shall submit consolidated monthly progress reports to the State TB Cell, Meghalaya, in the prescribed format.
- 3) The monthly report shall contain, at a minimum, the following details:

For identified high-risk villages:

- o Total number of villages covered
- o Total population of villages covered
- o Number of individuals screened out of the total population
- o Number of abnormal chest X-ray findings identified by AI
- o Number of cases suggestive of tuberculosis confirmed by the radiologist
- o Number of presumptive tuberculosis patients whose sputum samples were collected
- o NAAT test results
- o Operational challenges, if any

For identified Medium-Risk and Low-Risk Villages:

- o Total number of villages covered
- o Total vulnerable population in villages covered
- o Number of vulnerable individuals screened
- o Number of abnormal chest X-ray findings identified by AI
- o Number of cases suggestive of tuberculosis confirmed by the radiologist
- o Number of presumptive tuberculosis patients whose sputum samples were collected
- o NAAT test results
- o Operational challenges, if any

1.7 Key Performance Indicator:

The agency shall achieve the following minimum performance standards during the contract period:

- 1) Minimum average of 25 chest X-rays per machine per day of operation.
- 2) Minimum of 25 screening camp days per operational unit per month.
- 3) Submission of weekly and monthly reports within the timelines prescribed by NHM/NTEP.
- 4) At least 90% annual screening coverage of the general population in identified high-risk villages.
- 5) At least 90% annual screening coverage of the eligible vulnerable population in identified medium-risk and low-risk villages.
- 6) Enrolment of screened beneficiaries in the Nikshay Portal within the timelines prescribed under this tender.
- 7) Generation of AI-enabled chest X-ray reports within 24 hours and radiologist-confirmed reports within 48 hours.
- 8) The confidentiality obligations of the agency shall survive the expiry, completion, or termination of the contract.
- 9) If screening activities are disrupted due to machine breakdown, software failure, AI server failure, delayed repair, delayed replacement, or any other deficiency attributable to NHM/NTEP infrastructure, the affected period shall be excluded from performance assessment, Key Performance Indicator (KPI) calculations, penalty determination, and evaluation of contractual obligations of the Agency, subject to the approval of the District TB Officer or State TB Officer.

1.8. Confidentiality:

- 1) The Agency shall maintain strict confidentiality of all patient information, records, reports, and



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personal data obtained during the course of implementation of the project.

2) The Agency shall not disclose, share, publish, transfer, or make available any patient information, beneficiary data, X-ray images, AI outputs, radiologist reports, or programme-related information to any third party or in the public domain, except for reporting through the Nikshay Portal or as specifically authorized in writing by NHM Meghalaya.

3) All data generated under the project, including X-ray images, AI outputs, beneficiary information, reports, and Nikshay records, shall remain the exclusive property of NHM Meghalaya.

4) The agency shall not retain, transfer, reproduce, commercially exploit, or otherwise use such data for any purpose other than execution of the contract without the prior written approval of NHM Meghalaya.

5) The Agency shall comply with the provisions of the Digital Personal Data Protection Act, 2023, and any amendments, rules, guidelines, or notifications issued thereunder from time to time.

6) The confidentiality obligations under this Clause shall survive the expiry, termination, or successful completion of this Contract/Agreement. If the Agency (or any of its employees, representatives, or subcontractors) is found to have breached any confidentiality provision—whether during the contract period or at any time following project completion—NHM Meghalaya reserves the right to:

- Impose financial penalties and seek damages under applicable legal provisions;
- Initiate legal action under applicable state and central laws (including the DPDP Act, 2023 and Information Technology Act, 2000); and
- Debar and blacklist the Agency from participating in any future tender or procurement process conducted by NHM Meghalaya, the Department of Health & Family Welfare, or any state government entity under the Government of Meghalaya.

2. The personnel engaged by the agency shall not be deemed employees of NHM Meghalaya under any circumstances and shall have no claim whatsoever against NHM Meghalaya for employment, remuneration, benefits, regularization, or any other service-related matter. No employer-employee relationship shall exist between NHM Meghalaya and the personnel deployed by the agency.

3. The agency shall comply with all applicable labour laws, rules, regulations, and statutory requirements issued by the Central Government, State Government, or any competent authority from time to time in respect of the personnel engaged for implementation of the project. The agency shall indemnify and keep NHM Meghalaya indemnified against any claim, demand, liability, penalty, loss, or legal proceeding arising out of non-compliance with such laws and regulations.

4. The agency shall ensure timely payment of salaries, wages, and statutory contributions, including EPF, ESI, and other applicable benefits, to all personnel engaged under the project. Any failure in this regard shall be solely at the risk and responsibility of the agency.

5. NHM Meghalaya shall not entertain or be a party to any dispute between the agency and its personnel relating to employment, remuneration, service conditions, disciplinary matters, or any other employment-related issue. In the event that such disputes adversely affect project implementation, NHM Meghalaya may take appropriate action, including imposition of penalties or other contractual remedies as provided under the tender and agreement.

6. The agency shall ensure ethical conduct, fair treatment, and professional standards in its engagement with all personnel deployed under the project. The State TB Cell, Meghalaya and/or the concerned District TB Centre shall have the right to conduct enquiries into any complaint or allegation and take appropriate action as deemed necessary.





SECTION - IV

1. RESPONSIBILITIES OF NHM / NTEP

The NHM/NTEP shall:

- 1) Provide a complete set of AI-enabled handheld X-ray equipment, including the X-ray unit, detector, laptop, batteries, chargers, carrying cases, and other associated accessories required for implementation of the activities.
- 2) Arrange routine maintenance support for the machines through authorized service channels.
- 3) Bear the cost of repair of damaged machines in cases of mechanical failure or damage not attributable to negligence, mishandling, misuse, or unauthorized use by the agency, subject to submission of a valid investigation report and approval by the competent authority.
- 4) Arrange necessary logistics required for sputum collection and transportation, including but not limited to ice boxes, sputum collection boxes/containers, packaging materials, personal protective equipment such as gloves/masks, and other related items.
- 5) Conduct periodic monitoring and review of programme implementation.
- 6) Ensure timely release of payments upon verification of deliverables and submission of complete supporting documents.
- 7) All handheld X-ray machines and associated equipment supplied under the project shall remain the property of NHM/NTEP, Meghalaya throughout the contract period.
- 8) NHM/NTEP Meghalaya shall make reasonable efforts to ensure uninterrupted availability of functional handheld X-ray machines. In the event of machine breakdown due to technical or mechanical reasons not attributable to negligence or mishandling by the Agency, NHM/NTEP shall endeavour to repair or replace the affected machine within Five (5) working days from the date of reporting and verification of the fault.

2. Role of the Agency

- 1) The Agency shall ensure the safe handling, transportation, operation, storage, and custody of all handheld X-ray machines and associated equipment provided by NHM/NTEP.
- 2) Any loss, damage, negligence, mishandling, misuse, or unauthorized use resulting in damage to the equipment shall be the responsibility of the Agency.
- 3) The cost of repair or replacement arising from negligence, mishandling, loss, misuse, or unauthorized use shall be borne by the Agency.
- 4) The Agency shall return all handheld X-ray machines and associated equipment provided by NHM/NTEP in complete sets and in good working condition upon completion, expiry, or termination of the contract, subject to normal wear and tear.
- 5) The agency shall maintain an inventory register of all equipment handed over by NHM/NTEP and shall produce the same for verification by NHM/NTEP officials whenever required.
- 6) The agency shall comply with all radiation safety guidelines and applicable statutory regulations issued by the Atomic Energy Regulatory Board (AERB) and any other competent authority.
- 7) The agency shall be responsible for obtaining, renewing, and maintaining valid Thermoluminescent Dosimeter (TLD) badges for all radiographers and technicians deployed under the project.
- 8) The agency shall ensure regular training of its personnel and compliance with radiation safety protocols, standard operating procedures, and other applicable safety requirements during field operations.
- 9) The agency shall maintain adequate insurance coverage for deployed personnel, vehicles, equipment under its custody, and third-party liabilities arising during execution of the contract.
- 10) Proof of insurance coverage shall be furnished to NHM Meghalaya within thirty (30) days from the date of signing of the contract and shall remain valid throughout the contract period.



11) The agency shall ensure that all beneficiary records, X-ray images, AI-generated reports, radiologist reports, and other programme-related documents are preserved for audit, monitoring, programme review, and statutory purposes for a minimum period of three (3) years after completion, expiry, or termination of the contract.

SECTION - V

1. MINIMUM ELIGIBILITY CRITERIA

The bidder shall fulfil the following eligibility criteria:

Sr. No.	Eligibility	Documents Required
1	The bidder shall be a legally registered entity under the Companies Act, 1956/2013, the Societies Registration Act, 1860, the Indian Trusts Act, 1882, or any other applicable law in force in India.	Self-Attested Copy of 1. Registration document showing incorporation/registration of the Bidder; 2. Charter document including MOA and AOA, in case of the Company, partnership deed in case of partnership firm, LLP deed in case of LLP. 3. Copy of the Registration Deed and bylaws, in case of an NGO or Society 4. Details of Proprietor/Board of Director/Managing Director/ CEO/Partners/Members; 5. PAN Card of the Bidder 6. GST certificate 7. Any other supporting document, as required.
2	The bidder shall have a permanent registered office/branch office in Meghalaya.	For Non-Tribal Firms: Valid Trading Licence issued by KHADC/JHADC/GHADC. For Tribal Firms: Undertaking as per Annexure I and copy of Scheduled Tribe Certificate.
3	The bidder shall possess a valid GST Registration Certificate and Permanent Account Number (PAN).	Self-attested copies of GST Registration Certificate, PAN Card, and latest Tax Clearance Certificate.
4	The bidder shall have successfully implemented at least one healthcare/public health project during the last three years, i.e., 2023-24, 2024-25 and 2025-26. Preference shall be given to bidders having experience in tuberculosis-related projects.	Documentary evidence in the form of work orders, agreements, completion certificates, or performance certificates issued by competent authorities shall be submitted. Only notarized copies of such documents shall be considered valid.
5	The bidder shall have access to adequate qualified manpower	Detailed CVs/profiles, educational qualifications, registration certificates, and letters of



	required for implementation of the project.	consent/engagement of proposed Radiographers and Radiologists.
6	The bidder shall have an average annual turnover of not less than ₹1.00 Crore during the last three audited financial years and must have a positive net worth i.e. FY 2023-24, 2024-25, 2025-26.	Attested copies of audited financial statements and turnover certificates & net worth certificate for the last three audited financial years as prescribed in Annexure II . The certificate must be issued by a Statutory Auditor or Chartered Accountant, and only those certificates bearing a valid UDIN, along with the seal and signature of the Chartered Accountant, shall be considered valid.
7	The bidder shall not have been blacklisted, debarred, or declared ineligible by any Government Department, State Government, Central Government, Public Sector Undertaking (PSU), or statutory authority as on the date of bid submission.	Affidavit duly attested by a Notary Public or sworn before an Executive Magistrate in the format prescribed at Annexure III .
8	Undertaking for deployment of manpower, transportation, and logistics support	The bidder shall submit an undertaking confirming its ability to deploy adequate transportation facilities, including vehicles/two-wheelers, competent manpower, and logistics support across all assigned districts of Meghalaya as per Annexure VIII .

SECTION - VI

1. DOCUMENTS TO BE SUBMITTED

1.1 Technical Bid

The Technical Bid shall contain the following documents:

- 1) Covering Letter.
- 2) Certificate of Incorporation/Registration.
- 3) Valid Trading Licence issued by KHADC/JHADC/GHADC (for non-tribal firms, wherever applicable).
- 4) PAN Card.
- 5) GST Registration Certificate.
- 6) Latest Tax Clearance Certificate.
- 7) Experience Certificates, Work Orders, Agreements, or Completion Certificates.
- 8) Audited Financial Statements for the last three audited financial years.
- 9) Turnover Certificate as prescribed in **Annexure II**.
- 10) Affidavit regarding non-blacklisting and declaration of litigation status as prescribed in **Annexure III**.





- 11) Details of proposed manpower, including CVs, qualifications, registrations, and credentials of proposed Radiographers and Radiologists.
- 12) Operational Plan and Methodology for implementation of the project.
- 13) Undertaking for Deployment of Manpower, Transportation, and Logistics Support as prescribed in **Annexure VIII**.
- 14) Any other supporting documents considered relevant by the bidder.

1.2 Financial Bid

- 1) The Financial Bid shall clearly indicate the rate quoted per Chest X-ray conducted in the format prescribed under **Annexure VI**.
- 2) The quoted rate shall be exclusive of GST. GST, as applicable, shall be paid extra by NHM Meghalaya in accordance with prevailing Government rules.
- 3) The quoted rate shall be deemed to include all operational expenses, manpower costs, transportation, fuel, logistics, radiologist services, reporting, sample collection and transportation, insurance, communication costs, administrative expenses, taxes, duties, levies, and all other incidental expenses required for satisfactory execution of the services under the contract.
- 4) Conditional financial bids, incomplete financial bids, or bids quoting “Nil” rates shall be treated as non-responsive and shall be liable for rejection.
- 5) Any document about the Financial Bid found within the Technical Bid envelope shall render the bid liable for rejection.

SECTION -VII

1. EVALUATION OF BIDS

EVALUATION OF TENDERS

- 1) Evaluation of the tender shall be based on technical evaluation of the Technical Bids and financial evaluation of the Financial Bids by the Tender Committee constituted and approved by the Mission Director, National Health Mission, Meghalaya.
- 2) The Committee shall scrutinize the technical qualifications of the bidders as per the criteria laid down in this tender. Bids that do not meet the prescribed eligibility criteria shall be treated as non-responsive and rejected. The decision of the Tender Committee regarding technical qualification shall be final and binding.
- 3) Bidders must obtain a minimum score of **60 marks** out of **100 marks** in the Technical Evaluation to qualify for opening of the Financial Bid.

Evaluation Domain	Detailed Sub-Scoring & Metric Structure	Max Marks
Experience in Implementing Health/Public Health Projects	Bidders shall be evaluated based on their cumulative years of experience in implementing healthcare or public health programmes during the last three years, irrespective of the number of projects undertaken.	25
	· 10 Marks: Minimum 1 year of experience · 18 Marks: Minimum 2 years of experience · 25 Marks: 3 years or more of experience	





	Verification Documents Required: Work orders, signed agreements, completion certificates, performance certificates, or any other documentary evidence issued by competent authorities.	
Experience in NTEP/TB-Related Projects	Bidders shall be evaluated based on their cumulative years of experience in implementing National Tuberculosis Elimination Programme (NTEP) activities, community-based active case finding, tuberculosis screening, tuberculosis control programmes, or other tuberculosis-related interventions, irrespective of the number of projects undertaken.	25
	• 10 Marks: Minimum 1 year of experience • 18 Marks: Minimum 2 years of experience • 25 Marks: 3 years or more of experience	
	Verification Documents Required: Work orders, signed agreements, completion certificates, performance certificates, or any other documentary evidence issued by competent authorities.	
Availability of Qualified Manpower	Bidders shall be evaluated based on the availability and competency of the mandatory clinical and technical personnel required for mobile unit deployment.	35
	A. Radiographer (Max 20 Marks): • 10 Marks: Availability of qualified Radiographer(s) possessing valid registration with the appropriate statutory authority. • 20 Marks: Availability of qualified Radiographer(s) possessing valid registration, minimum two (2) years of field experience, and valid TLD badge/radiation safety compliance. B. Radiologist Reporting Framework (Max 15 Marks): • 10 Marks: Agreement/engagement with a qualified Radiologist for reporting support. • 15 Marks: Agreement/engagement with a qualified Radiologist ensuring review and issuance of digitally signed reports within 48 hours.	
	Verification documents: Affidavit/letter of consent from proposed clinical experts, academic qualifications, valid registration certificates, and professional CVs.	
Financial Strength	Bidders shall be evaluated based on financial viability and liquidity to ensure uninterrupted implementation of the project.	10



	• 5 Marks: Average annual turnover between ₹1 Crore and less than ₹2 Crores. • 8 Marks: Average annual turnover of ₹2 Crores to less than ₹3 Crores. • 10 Marks: Average annual turnover of ₹3 Crores or above. Verification Documents Required: Audited balance sheets, profit and loss accounts, and turnover certificates certified by a Chartered Accountant.	
Mobility and Operational Readiness	Bidders shall be evaluated based on readiness to deploy manpower, transportation facilities, and logistical support required for statewide implementation.	5
	0 Marks: Non-submission of Undertaking for Deployment of Manpower, Transportation and Logistics Support (Annexure VIII). 5 Marks: Submission of Undertaking for Deployment of Manpower, Transportation and Logistics Support (Annexure VIII).	
	Verification Documents: Annexure VIII and supporting documents, if any.	

4) The Committee may waive minor infirmities, irregularities, or non-conformities in a bid, provided that such waiver does not constitute a material deviation from the requirements of the tender. The decision of the Tender Committee as to whether a deviation is material or not shall be final and binding on all bidders.

5) In the event of any discrepancy between the amount quoted in words and figures, the amount quoted in words shall prevail.

6) Based on the evaluation process, the Tender Committee shall determine whether the bidder quoting the Lowest Evaluated Financial Bid (L1) is eligible, qualified, and capable of performing the contract satisfactorily in all respects. The decision of the Tender Committee in this regard shall be final and binding on all bidders.

7) If any bidder attempts to influence the State Health Society, NTEP Meghalaya, or the Tender Committee in relation to the evaluation of bids, award of contract, or any other matter connected with the tender process, the bid of such bidder shall be liable for rejection. Such action may also result in forfeiture of the Earnest Money Deposit (EMD) and any other administrative or legal action deemed appropriate by the competent authority.

8) To facilitate evaluation of bids, NTEP Meghalaya may, at its sole discretion, seek clarifications in writing from any bidder regarding its bid. The bidder shall furnish such clarifications within the time specified by NTEP Meghalaya. All requests for clarification and responses thereto shall be in writing.

9) If a bidder fails to provide the requested clarification within the stipulated period, NTEP Meghalaya may proceed with evaluation of the bid based on the information available on record. The bidder shall not subsequently challenge the interpretation or evaluation made by NTEP Meghalaya on account of



such non-submission.

10) Bidders and their representatives shall observe the highest standards of ethics during the Selection Process. Notwithstanding anything contained elsewhere in this Tender Document, the State Health Society, NTEP Meghalaya, or the Tender Committee may reject any bid without incurring any liability whatsoever if it determines that the bidder has, directly or indirectly, or through an agent, engaged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice, or restrictive practice during the Selection Process. For the purposes of this Clause, the following terms shall have the meanings assigned to them below:

a) Corrupt practice: Offering, giving, receiving, or soliciting, directly or indirectly, any item of value to influence the actions of any person connected with the Selection Process.

b) Fraudulent practice: Misrepresentation, suppression, omission, or disclosure of incomplete information with the intention of influencing the Selection Process.

c) Coercive practice: Impairing, harming, or threatening to impair or harm, directly or indirectly, any person or property with the intention of influencing participation or actions in the Selection Process.

d) Undesirable practice: Refers to (i) establishing contact with any person connected with or engaged by the State Health Society, NTEP Meghalaya with the objective of canvassing, lobbying, or influencing the Selection Process; or (ii) having a Conflict of Interest.

e) Restrictive practice: Forming a cartel or entering into any arrangement or understanding among bidders with the objective of restricting, distorting, or manipulating fair competition in the Selection Process.

11) National Health Mission, Meghalaya reserves the right to accept or reject any bid, wholly or partly, and to annul, modify, suspend, or cancel the tender process at any stage prior to award of the contract without assigning any reason and without incurring any liability whatsoever to the affected bidder(s).

12) The decision of the Tender Committee and the competent authority of NHM Meghalaya in respect of evaluation, qualification, selection, award of contract, interpretation of tender conditions, and all matters relating to the tender process shall be final and binding on all bidders.

SECTION - VIII

1. Awarding of Contract:

1) The technically qualified bidder quoting the Lowest Evaluated Financial Bid (L1) shall be considered for award of the contract, subject to verification of eligibility, qualifications, technical capability, and capacity to perform the contract satisfactorily.

2) In the event that two or more bidders quote the same Lowest Evaluated Financial Bid (L1), the bidder securing the higher technical score shall be declared successful. In the event of a further tie, the bidder having the higher average annual turnover during the last three audited financial years shall be preferred. If the tie still persists, the decision of the Tender Committee shall be final and binding.

3) The State Health Society, NTEP Meghalaya shall notify the successful bidder in writing through issuance of a Letter of Intent (LoI), indicating acceptance of its bid for implementation of Mobile Unit Services for Active Case Finding (ACF) of Tuberculosis using NTEP Handheld X-Ray Machines. The LoI shall indicate the essential details of the services, accepted rates, and other relevant conditions. The successful bidder shall communicate its acceptance of the LoI within seven (7) days from the date of issue.

4) The successful bidder shall furnish the required Performance Security (PS), as prescribed in the tender document, prior to execution of the MoU. Failure to furnish the required Performance Security



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within the stipulated period shall result in forfeiture of the Earnest Money Deposit (EMD) and cancellation of the award of contract. Details of the Performance Security are provided under Section IX, Clause 2 (6).

5) The MoU shall be executed between National Health Mission, Meghalaya and the successful bidder within thirty (30) days from the date of issuance of the Letter of Intent (LoI). Any stamp duty, registration charges, or other statutory fees payable in connection with execution of the Agreement shall be borne by the successful bidder.

6) If the successful bidder fails to honour the terms of the Letter of Intent, furnish the Performance Security, execute the MoU, or is found incapable of performing the contract, NHM Meghalaya reserves the right to cancel the award and either invite the next eligible bidder or initiate a fresh tender process, as deemed appropriate. No compensation or claim shall be admissible to the defaulting bidder.

7) The State Health Society, NTEP Meghalaya reserves the right, at the time of award of contract or during the contract period, to increase or decrease the scope of services by up to twenty-five percent (25%) without any change in the approved unit rates or other terms and conditions of the contract.

8) The National Health Mission, Meghalaya reserves the right to require replacement of any Radiographer, Radiologist, Field Staff, Supervisor, or any other personnel deployed by the Agency whose performance is found unsatisfactory or whose conduct is deemed inappropriate, after recording the reasons in writing and communicating the same to the Agency. Such replacement shall be effective within thirty (30) days from the date of such notice.

9) The award of contract shall not create any right in favour of the successful bidder until the MoU has been duly executed by both parties and all pre-contractual requirements have been fulfilled.

SECTION - IX

1 PAYMENT TERMS

1) The Agency shall be paid by the National Health Mission, Meghalaya against monthly invoices, based on the number of beneficiaries whose chest X-rays have been conducted, duly verified through programme records and have been successfully entered in the Nikshay Portal, and no payment shall be made for services not recorded therein.

2) The invoices, along with all supporting documents, shall be submitted to National Health Mission, NTEP, Meghalaya on or before the 10th day of the succeeding month. Payments shall be subject to deduction of TDS, GST-TDS (where applicable), and any other statutory deductions in accordance with applicable laws.

3) The documents to be submitted include: screening records, beneficiary data (Nikshay), X-ray reports, sample collection and transportation records, and attendance records, invoices with supporting documents, equipment inventory logs, and statutory compliance records. All such records shall be properly maintained and made available for inspection, audit, or verification during the contract period and for a minimum period of three (3) years thereafter.

4) National Health Mission, NTEP, Meghalaya shall verify the invoices and supporting documents submitted by the Agency, including cross-verification with the Nikshay Portal, within fifteen (15) working days from the date of submission. Any discrepancy identified shall be communicated to the Agency for rectification. The Agency shall submit corrected invoices and/or supporting documents within five (5)





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working days from the date of such communication.

5) Payments shall be released through PFMS or any other mode approved by the State Health Society, NTEP Meghalaya within thirty (30) working days from the date of submission of complete and correct invoices and supporting documents, subject to availability of funds and fulfilment of all contractual obligations.

6) Payment to the Agency is strictly contingent upon service performance, measured per chest X-ray conducted. Under no circumstances—including the non-availability or breakdown of functional handheld X-ray machines attributable to NHM/NTEP Meghalaya—shall NHM Meghalaya be liable to pay any amount to the Agency during the periods when screening activities remain suspended, regardless of whether such non-operational period exceeds thirty (30) consecutive days.

2. Commencement of Service

1) The Agency shall establish and maintain at least one functional office in Meghalaya for coordination, communication, supervision, and implementation of project activities during the contract period.

2) The Agency shall commence project activities within forty-five (45) days from the date of execution of the MoU with NHM Meghalaya. Failure to commence services within the stipulated period may result in termination of the contract after issuance of a show-cause notice and reasonable opportunity of hearing. In such circumstances, the EMD and Performance Security may be forfeited, and the agency may be debarred/blacklisted from participating in future tenders of NHM Meghalaya for a period not exceeding three (3) years, as determined by the competent authority.

3) In such cases, NHM Meghalaya reserves the right to invite the next eligible bidder or initiate a fresh tender process, as deemed appropriate.

4) The agency shall not subcontract, assign, transfer, or otherwise delegate the whole or any part of the awarded work to any third party without prior written approval of NHM Meghalaya. Any unauthorized subcontracting shall constitute a material breach of contract and may result in termination of the contract and other appropriate action.

5) Any modification, amendment, or variation of the contract shall be made only through a written agreement mutually executed by both parties.

6) The successful bidder shall furnish a Performance Security equivalent to five percent (5%) of the estimated annual contract value in the form of a Bank Guarantee or Fixed Deposit Receipt issued by a Scheduled Commercial Bank in favour of the Mission Director, National Health Mission, Meghalaya. The Performance Security shall remain valid throughout the contract period and for an additional sixty (60) days thereafter. The format of the Bank Guarantee shall be as prescribed in Annexure IV.

7) The Performance Security shall be submitted on or before the date of execution of the MoU. Non-submission of Performance Security within the stipulated time shall be treated as non-acceptance of the award of contract and may result in cancellation of the award, forfeiture of the Earnest Money Deposit (EMD), and initiation of further action, including debarment/blacklisting, as deemed appropriate by NHM Meghalaya.

8) Violation of any material term or condition of the contract by the agency may result in forfeiture of the Performance Security, termination of the contract, and any other action, including debarment/blacklisting, as may be determined by NHM Meghalaya in accordance with applicable rules





and procedures.

SECTION - X

1. TERMINATION OF CONTRACT

1) If the agency is found to have engaged in fraudulent practices, including misrepresentation, suppression, concealment, omission, or submission of false or misleading information during the bidding process, after issuance of the Letter of Intent (LoI), or during execution of the MoU, NHM Meghalaya may terminate the contract after giving the agency an opportunity to be heard. In such cases, the Earnest Money Deposit (EMD) and/or Performance Security may be forfeited, and the agency may be debarred/blacklisted from participating in future tenders of NHM Meghalaya for a period determined by the competent authority in accordance with applicable rules and procedures.

2) Without prejudice to any other rights and remedies available under the contract or law, NHM Meghalaya may terminate the contract, in whole or in part, by giving written notice to the agency if the agency fails to perform the services in accordance with the terms and conditions of the MoU, or any lawful directions issued by NHM Meghalaya. In such cases, NHM Meghalaya may forfeit the Performance Security and take such other action as deemed appropriate.

3) In the event of termination of the contract, in whole or in part, NHM Meghalaya shall be at liberty to procure similar services from alternative sources at the risk and cost of the defaulting agency. Any additional expenditure incurred by NHM Meghalaya in arranging such services may be recovered from the agency, subject to applicable laws and procedures.

4) The agency shall refund to NHM Meghalaya any unspent balance, recoverable advances, or amounts found due upon reconciliation of accounts following termination of the contract.

5) If the agency becomes bankrupt, insolvent, enters into liquidation, or is otherwise unable to continue its operations, it shall immediately notify NHM Meghalaya in writing. NHM Meghalaya may terminate the contract by written notice without any liability for compensation to the agency. In such cases, NHM Meghalaya may forfeit the Performance Security and take any other action permissible under law.

6) If NHM Meghalaya and the agency mutually agree to terminate the contract, either party shall give at least sixty (60) days' prior written notice to the other party. Upon mutual agreement, the contract may be terminated without prejudice to any rights and obligations accrued up to the date of termination.

7) Any notice, communication, or correspondence relating to the contract shall be made in writing and delivered by hand, registered post, speed post, courier service, or electronic mail (email) to the addresses specified in the MoU. Such communication shall be deemed to have been duly served in accordance with the terms of the MoU.

8) Upon termination or expiry of the Contract, the Agency shall immediately hand over all records, reports, beneficiary data, equipment, accessories, and documents— both hard copy and soft copy formats—to NHM Meghalaya. No records, data, images, or electronic backups shall be retained, stored, or copied by the Agency in any form. If the Agency uses its own systems, it must submit a written compliance certificate confirming complete deletion of all digital records, and extend full cooperation for a smooth transition of services.

9) The selected Agency shall execute a Non-Disclosure Agreement (NDA) with NHM Meghalaya before commencement of services, and any breach of confidentiality shall be treated as a violation of contract.





SECTION - XI

1. PENALTY CLAUSE

Penalty may be imposed under the following circumstances:

- 1) **Failure to conduct scheduled camps:** All scheduled screening camps shall be conducted as per the approved plan. Camps shall not be cancelled, postponed, or rescheduled without prior approval of the District TB Officer or State TB Officer. In case of machine breakdown, natural calamity, law and order issues, or other unforeseen circumstances, the agency shall immediately inform the District TB Officer with a copy to the State TB Officer and seek approval for cancellation or rescheduling. Upon approval, the agency shall promptly notify the concerned community and stakeholders to avoid public inconvenience.
- 2) **Delayed reporting:** All beneficiaries screened under the programme shall be enrolled in the Nikshay Portal within forty-eight (48) hours, and within 7 Days on approval of the District TB Officer. Delays exceeding seven (7) days without valid justification and approval from the District TB Officer shall attract penalties. In case of internet connectivity issues, equipment failure, or other unavoidable circumstances, the agency shall immediately inform the District TB Officer, with a copy to the State TB Officer, for consideration of exemption from penalty.
- 3) **Damage due to negligence:** Any loss or damage to Government equipment, handheld X-ray machines, accessories, or other assets caused due to negligence, mishandling, misuse, or unauthorized use shall be recoverable from the agency.
- 4) **Non-compliance with programme requirements:** Failure to comply with programme guidelines, contractual obligations, reporting requirements, instructions issued by the District TB Officer, State TB Officer, or NHM Meghalaya, or failure to achieve agreed deliverables without valid justification, may attract penalties as specified below.

5) Penalties.

Sr. No.	Non- compliance	Penalty
1	Unauthorized cancellation of scheduled camp without prior written approval or post-facto exemption from the District TB Officer (DTO) / State TB Officer (STO).	Written warning for the first instance per operational unit; deduction of 3% of the total monthly bill for each subsequent unapproved cancellation.
2	Failure to enrol screened beneficiaries into the Nikshay Portal within seven (7) calendar days from the date of screening, or failure to submit valid operational justification for delays exceeding 48 hours.	Written warning for the first instance per operational unit; deduction of 3% of the total monthly bill for each subsequent unapproved instance or for entries delayed beyond seven (7) days without DTO approval.
3	Damage, loss, or destruction of Government equipment due to negligence or mishandling.	Recovery of actual repair or replacement cost.
4	Repeated non-compliance with programme requirements (more than three instances during the contract period).	Suspension of activities and/or termination of contract.
5	Unauthorized subcontracting of the	Immediate termination of contract and



	awarded work.	forfeiture of Performance Security.
6	Failure to maintain required manpower, transportation, or mobility support resulting in disruption of services.	Written warning for the first instance; deduction of up to 4% of the monthly bill for each subsequent instance.

6) The aggregate penalty imposed in any month shall ordinarily not exceed 10% of the monthly payable amount, without prejudice to NHM Meghalaya's right to terminate the contract for repeated or serious breaches.

SECTION - XII

1. FORCE MAJEURE

- 1) Neither party shall be liable for any failure or delay in performance of its obligations under the Contract if such failure or delay is caused by an event of Force Majeure beyond its reasonable control.
- 2) Force Majeure events shall include, but not be limited to, natural calamities, floods, earthquakes, landslides, cyclones, epidemics, pandemics, war, acts of terrorism, civil disturbances, strikes (other than those involving the personnel of the Agency), fire, Government restrictions, court orders, or any other event beyond the reasonable control of the affected party.
- 3) The party affected by a Force Majeure event shall notify the other party in writing within seven (7) days of the occurrence of such event, providing reasonable details of the nature, extent, and expected duration of the event.
- 4) The obligations of the affected party shall remain suspended only for the duration of the Force Majeure event and to the extent that such event prevents performance of the obligations.
- 5) The affected party shall take all reasonable steps to minimize the impact of the Force Majeure event and resume performance of its obligations as soon as practicable.
- 6) If a Force Majeure event continues for a period exceeding ninety (90) consecutive days and substantially affects the performance of the Contract, either party may seek review, modification, suspension, or termination of the Contract through mutual consultation and written agreement.
- 7) No penalties, damages, forfeiture, or other adverse action shall be imposed on either party for failure to perform obligations directly attributable to a Force Majeure event.

SECTION - XIII

1. DISPUTE RESOLUTION

- 1) Any dispute, difference, or claim arising out of or in connection with this Tender, MoU, or implementation of the services shall, in the first instance, be resolved amicably through mutual discussions and consultations between the parties.
- 2) Any dispute, controversy, or claim arising out of or relating to this Tender or MoU, including performance of services, which cannot be resolved through mutual consultation within thirty (30) days, shall be referred to and finally settled by arbitration under the Arbitration and Conciliation Act, 1996.
- 3) The arbitration shall be conducted by a sole arbitrator mutually agreed upon by both parties. Failing mutual agreement within thirty (30) days of the arbitration notice, the sole arbitrator shall be appointed in accordance with the provisions of the Arbitration and Conciliation Act, 1996.
- 4) The seat and venue of the arbitration shall be Shillong, Meghalaya, and the proceedings shall be conducted in English. The arbitral award shall be final and binding upon both parties.
- 5) **Court Jurisdiction:** The courts located in Shillong, State of Meghalaya shall have exclusive



jurisdiction only in respect of matters arising out of or in aid of the arbitration proceedings (such as interim relief, appointment applications, or challenging/enforcing the arbitral award) or for disputes that are non-arbitrable under applicable law.

SECTION – XIV

1. RIGHTS OF THE NATIONAL HEALTH MISSION, MEGHALAYA

National Health Mission, Meghalaya, reserves the right to:

- Accept or reject any or all bids, wholly or partly;
- Cancel, annul, suspend, withdraw, or modify the tender process at any stage;
- Amend, modify, or relax any provision of the tender in the public interest;
- Seek additional information, clarifications, or supporting documents from any bidder;
- Increase or decrease the scope of services in accordance with the provisions of the tender and contract.

The decision of National Health Mission, Meghalaya in this regard shall be final and binding on all bidders, and no claim whatsoever shall lie against NHM Meghalaya on account of the exercise of these rights.

SECTION – XV

1. SUBMISSION OF BID

The sealed bid superscribed:

“Tender for Outsourcing of Mobile Unit Services for Active Case Finding (ACF) of Tuberculosis using NTEP Handheld X-Ray Machines”

shall be submitted to:

The Mission Director, National Health Mission

/O State Tuberculosis Officer, R. P. Chest Hospital Compound, Mawbah, Jhalupara, Shillong - 793001, Meghalaya

on or before **28th October 2026**, up to **5.00 PM** during office hours. Bids received after the prescribed date and time shall not be considered and shall be rejected summarily.

Mission Director,
National Health Mission



ANNEXURE – I

FORMAT FOR UNDERTAKING / LETTER OF ACCEPTANCE

(To be submitted on the Letterhead of the Bidder)

To,

The Mission Director
National Health Mission
Meghalaya, Shillong

Subject: Tender for Outsourcing of Mobile Unit Services for Active Case Finding (ACF) of Tuberculosis using NTEP Handheld X-Ray Machines under the National Tuberculosis Elimination Programme (NTEP), Meghalaya.

Sir/Madam,

I/We, _____, having our registered office at _____, hereby submit our bid for the above-mentioned tender and solemnly affirm and declare as follows:

1. I/We have carefully read, understood, and examined all the terms and conditions, specifications, scope of work, annexures, corrigenda, addenda, and other contents of the Tender Document and hereby accept the same in their entirety without any reservation, deviation, condition, or exception.
2. I/We certify that I/we have obtained all necessary information relating to the Tender and have fully understood the nature, scope, and extent of the services to be provided under the Contract.
3. I/We confirm that the bid submitted by us is in conformity with the requirements, terms, and conditions stipulated in the Tender Document.
4. I/We undertake that, if selected, I/we shall execute the MoU and perform the services strictly in accordance with the provisions of the Tender Document and the instructions issued by NHM Meghalaya from time to time.
5. I/We certify that all information, statements, documents, and particulars furnished by us in connection with this Tender are true, complete, and correct to the best of our knowledge and belief. I/We understand that any misrepresentation, suppression, or furnishing of false information shall render our bid liable for rejection and may lead to forfeiture of EMD, termination of contract, and other action as deemed appropriate by NHM Meghalaya.
6. I/We declare that our Firm/Agency/Organization has not engaged in any fraudulent, corrupt, coercive, restrictive, or undesirable practices in connection with this Tender.
7. I/We agree that the decision of NHM Meghalaya in respect of evaluation, selection, award of contract, and interpretation of tender conditions shall be final and binding upon us.
8. I/We undertake to comply with all applicable laws, rules, regulations, and statutory requirements relevant to the execution of the project.

Place: _____

Date: _____

Signature of the Authorized Signatory

Name: _____

Designation: _____

Name of Firm/Agency: _____



Official Seal

ANNEXURE – II

FINANCIAL TURNOVER

Name of the Firm/Agency:_____

Registered Address: _____

Details of Average Annual Turnover for the Last Three Audited Financial Years

Financial Year	Annual Turnover (Rupees in Lakhs)	Net worth Positive (Yes/No)	Audited Balance Sheet & Profit and Loss Account Certified by Chartered Accountant
2023-24			Attached/ Not Attached
2024-25			Attached/ Not Attached
2025-26			Attached/ Not Attached

Average Annual Turnover for the Last Three Financial Years: ₹_____ Lakhs

I/We hereby certify that the above information is true and correct based on the audited books of accounts of the Firm/Agency.

Further, I/We certify that the Firm/Agency has an average annual turnover of not less than ₹1.00 Crore during the last three audited financial years.

Place: _____

Date: _____

Signature of Authorized Signatory

Name: _____

Designation: _____

Name of Firm/Agency: _____

Official Seal

CERTIFICATE BY CHARTERED ACCOUNTANT

This is to certify that the turnover figures mentioned above have been verified from the audited books of accounts and financial statements of M/s _____ and are found to be true and correct.

Signature of Chartered Accountant

Name: _____

Membership No.: _____

Firm Registration No.: _____

Date: _____



Official Seal of Chartered Accountant

Date: _____

Signature of the Tenderer
Designation and Official Seal

ANNEXURE – III

DECLARATION BY BIDDER

(Format for Affidavit to be executed on Non-Judicial Stamp Paper of Rs. 1,000/- and duly attested by a Notary Public or sworn before an Executive Magistrate)

AFFIDAVIT

I/We, M/s _____, having our registered office at _____, do hereby solemnly affirm and declare as follows:

1. That I/We, including any of our Promoters, Directors, Partners, Trustees, Members, or Authorized Representatives, have not been blacklisted, debarred, suspended, declared ineligible, convicted, or otherwise prohibited from participating in any tender, bid, or procurement process by:

- Government of India;
- Any State Government;
- Any Public Sector Undertaking (PSU);
- Any Autonomous Body, Statutory Authority, or Government Agency;
- Any Court of Law,

on account of unsatisfactory performance, corrupt practices, fraudulent practices, unethical business conduct, criminal conviction, or any other reason as on the date of submission of this bid.

2. That I/We hereby declare all ongoing litigations, arbitration proceedings, investigations, or legal disputes involving the Firm/Agency and/or its Promoters, Directors, Partners, Trustees, or Members with any Government Department, Government Agency, State Government, Central Government Department, Public Sector Undertaking, or Statutory Authority, as detailed below:

Sl. No.	Name of Authority/Department	Case/Dispute Details	Current Status
1			
2			
3			
4			
5			

(If no such cases are pending, write “NIL”)

- 1) That I/We declare that there is no conflict of interest that would affect our participation in the bidding process or execution of the contract under this Tender.
- 2) That the information furnished in the bid documents and all supporting documents submitted by us is true, complete, and correct to the best of our knowledge and belief.



3) That I/We understand and agree that if any information furnished by us is found to be false, misleading, incorrect, suppressed, or misrepresented at any stage of the bidding process or during the period of contract, NHM Meghalaya shall have the right to:

- Reject the bid;
- Cancel the award of contract;
- Terminate the contract;
- Forfeit the Earnest Money Deposit (EMD) and/or Performance Security;
- Initiate legal proceedings; and/or
- Debar/blacklist the Firm/Agency in accordance with applicable Government rules and procedures.

4) That this affidavit is executed for submission along with the Tender for Outsourcing of Mobile Unit Services for Active Case Finding (ACF) of Tuberculosis using TEP Handheld X-Ray Machines under the National Tuberculosis Elimination Programme (NTEP), Meghalaya.

DEPONENT

(Signature of Authorized Signatory)

Name: _____

Designation: _____

Name of Firm/Agency: _____

Date: _____

Place: _____

VERIFICATION:

I/We hereby verify that the contents of this affidavit are true and correct to the best of my/our knowledge and belief and that nothing material has been concealed therefrom. Verified at _____ on this _____ day of _____, 2026.

DEPONENT

(Signature of Authorized Signatory)

ANNEXURE – IV

PROFORMA FOR BANK GUARANTEE FOR PERFORMANCE SECURITY

(To be executed on Non-Judicial Stamp Paper of appropriate value and issued by a Scheduled Bank)

Bank Guarantee No.: _____

Date: _____

To,

The Mission Director
National Health Mission
Meghalaya, Shillong

PERFORMANCE BANK GUARANTEE



NATIONAL HEALTH MISSION

Government of Meghalaya

WHEREAS M/s _____ (hereinafter referred to as "the Agency"), having its registered office at _____, has entered into a MoU with National Health Mission, Meghalaya for "Outsourcing of Mobile Unit Services for Active Case Finding (ACF) of Tuberculosis using NTEP Handheld X-Ray Machines under the National Tuberculosis Elimination Programme (NTEP), Meghalaya" vide Agreement dated _____ (hereinafter referred to as "the Contract").

AND WHEREAS the Agency is required under the terms of the Contract to furnish a Performance Security equivalent to five percent (5%) of the estimated annual contract value for due performance of the Contract.

NOW THEREFORE, We, _____ (Name of Bank), having our registered office at _____ (hereinafter referred to as "the Bank"), do hereby irrevocably and unconditionally guarantee and undertake to pay to National Health Mission, Meghalaya, on written demand and without demur, protest, or contest, any amount not exceeding Rs. _____ (Rupees _____ only).

1. The Bank hereby irrevocably and unconditionally guarantees payment to NHM Meghalaya of any amount demanded by NHM Meghalaya arising from non-performance, partial performance, delayed performance, defective performance, breach of contract, or failure of the Agency to fulfil any of its obligations under the Contract.

2. The Bank shall make payment within seven (7) working days from the date of receipt of a written demand from NHM Meghalaya without requiring NHM Meghalaya to establish or prove the grounds for such demand and without requiring NHM Meghalaya to first proceed against the Agency.

3. This Bank Guarantee shall remain valid from the date of issue until _____ and shall continue to remain enforceable until all obligations under the Contract have been duly fulfilled or discharged.

4. Any demand for payment under this Guarantee shall be made by NHM Meghalaya on or before the expiry date of this Guarantee.

5. The liability of the Bank under this Guarantee shall not be affected by:

- a) Any amendment, modification, variation, extension, renewal, or waiver of any terms of the Contract;
- b) Any extension of time granted to the Agency by NHM Meghalaya;
- c) Any change in the constitution, ownership, management, legal status, or organizational structure of the Agency;
- d) Any forbearance, indulgence, or concession granted by NHM Meghalaya to the Agency.

6. NHM Meghalaya shall have full liberty to vary, amend, modify, extend, or alter any terms and conditions of the Contract without affecting the obligations of the Bank under this Guarantee.

7. This Guarantee is irrevocable and shall remain in full force until discharged by NHM Meghalaya in writing.

8. The Bank shall not revoke this Guarantee during its currency except with the prior written consent of NHM Meghalaya.





9. This Guarantee shall be governed by and construed in accordance with the laws of India and shall be subject to the exclusive jurisdiction of the competent courts at Shillong, Meghalaya.

IN WITNESS WHEREOF, the Bank has caused this Guarantee to be executed through its duly authorized signatory on this ____ day of _____, 2026.

For and on behalf of
(Name of Bank)
Authorized Signatory
Signature: _____
Name: _____
Designation: _____
Employee ID: _____
Official Seal of the Bank Bank Address: _____
Contact Number: _____
Email: _____

ANNEXURE – V
TECHNICAL BID COVER / CHECKLIST

1. The Technical Bid Envelope shall be superscribed as:
"Tender for Outsourcing of Mobile Unit Services for Active Case Finding (ACF) of Tuberculosis using NTEP Handheld X-Ray Machines"
and shall clearly indicate the name and address of the bidder/firm.
2. The Technical Bid shall be affixed with a Rs. 25/- (Rupees Twenty-Five Only) Court Fee Stamp.
3. The bidder shall submit all documents required under the Eligibility Criteria, Technical Evaluation Criteria, and Terms & Conditions of the Tender Document.
4. An attested copy of a Cancelled Cheque clearly indicating the Bank Name, Account Number, Branch Name, and IFSC Code shall be enclosed.
5. Tender applications not accompanied by the required documents and supporting credentials shall be treated as non-responsive and may be rejected.
6. The Tender Document submitted in original shall be signed by the bidder or its authorized representative, with the official seal affixed on all relevant pages. Any corrections, overwriting, or alterations shall be duly initialled by the authorized signatory.
7. All pages of the Technical Bid shall be serially numbered and indexed.
8. The bidder shall submit the Affidavit and Declaration prescribed under **Annexure III**, duly executed and attested by a Notary Public or sworn before an Executive Magistrate.
9. Bidder details shall be furnished in the format prescribed under **Annexure VII**.
10. Earnest Money Deposit (EMD) amounting to Rs. 3,60,000/- (Rupees Three Lakh Sixty Thousand Only) shall be submitted in the form prescribed in the Tender Document.
11. The following documents shall be enclosed with the Technical Bid:

Sl. No.	Particulars	Enclosed (Yes/No)
1	Covering Letter / Undertaking (Annexure I)	
2	Certificate of Incorporation / Registration	
3	Trading Licence issued by KHADC/JHADC/GHADC (where applicable)	
4	PAN Card	
5	GST Registration Certificate	
6	Tax Clearance Certificate	



7	Experience Certificates / Work Orders / Completion Certificates	
8	Audited Financial Statements for the last three financial years	
9	Financial Turnover Certificate (Annexure II)	
10	Affidavit regarding Non-Blacklisting (Annexure III)	
11	Details and credentials of proposed Radiographers	
12	Details and credentials of proposed Radiologist(s)	
13	Operational Plan and Methodology	
14	Undertaking for Deployment of Manpower, Transportation and Logistics Support (Annexure VIII)	
15	Cancelled Cheque	
16	EMD Instrument	
17	Any other supporting documents	

Declaration by Bidder

I/We certify that all documents submitted in the Technical Bid are true, complete, and correct to the best of my/our knowledge and belief.

Place: _____

Date: _____

Signature of Authorized Signatory Name: _____

Designation: _____

Name of Firm/Agency: _____

Official Seal

ANNEXURE – VI

INSTRUCTIONS FOR FINANCIAL BID

1. The bidder shall quote the Financial Bid strictly in the format prescribed below.
2. The bidder shall quote a single all-inclusive rate for providing Mobile Unit Services for Active Case Finding (ACF) of Tuberculosis using NTEP Handheld X-Ray Machines under the National Tuberculosis Elimination Programme (NTEP) across the State of Meghalaya.

Description of Service	Amount in Figures (₹)	Amount in Words
Rate per Chest X-Ray Conducted*	₹ per X-ray	Rupees..... only per X-ray

* "Chest X-Ray Conducted" shall have the meaning assigned to it under the Definitions Clause of this Tender Document.

3. The quoted rate shall be deemed to include the complete scope of services specified in the Tender Document, including but not limited to:

a) Community-based chest X-ray screening using NHM/NTEP handheld X-ray machines;

b) AI-assisted chest X-ray interpretation;

c) Radiologist review and confirmation of abnormal findings;

d) Beneficiary registration and reporting in the Nikshay Portal;

e) Collection and transportation of sputum samples;

f) Community mobilization and IEC activities;

g) Deployment of manpower, transportation, logistics, and operational support;

h) Data management, documentation, reporting, and programme coordination; and

i) Any other activity required for satisfactory implementation of the services under the Tender.

4. The rates quoted shall be exclusive of Goods and Services Tax (GST). GST, as applicable, shall be



paid separately by NHM Meghalaya in accordance with prevailing Government rules and regulations.

5. All other expenses including manpower costs, transportation, fuel, logistics, insurance, communication expenses, internet connectivity, sample transportation, printing of reports, training, statutory compliances, taxes, duties, levies, administrative expenses, and all incidental costs necessary for execution of the contract shall be deemed to be included in the quoted rate. The quoted rate shall remain applicable uniformly throughout the State of Meghalaya, including urban, rural, remote, difficult, and hard-to-reach areas, and no additional payment or claim on account of geographical location, terrain, distance, accessibility, weather conditions, or operational challenges shall be admissible.

6. Any statutory deductions, including Tax Deducted at Source (TDS) and other deductions as applicable under law, shall be made at the time of payment.

7. A bid quoting "Nil", "Zero", negative rates, or any conditional financial offer shall be treated as non-responsive and shall be rejected.

8. The rates quoted by the bidder shall remain firm and fixed throughout the contract period and shall not be subject to any escalation, revision, or adjustment on any account whatsoever.

9. In case of any discrepancy between the amount quoted in figures and words, the amount quoted in words shall prevail.

10. The Financial Bid shall be duly signed and stamped by the Authorized Signatory of the bidder.

ANNEXURE – VII
BIDDER'S DETAILS

1. Name of the Firm/Agency: _____

2. Name of the Proprietor/Director/Authorized Signatory: _____

3. Registered Office Address: _____

4. Correspondence Address (if different from Registered Office): _____

5. Constitution of the Firm/Agency (Proprietorship/Partnership/Company/Society/Trust/Other): _____

6. Date of Establishment/Incorporation: /___/___/___ (DD/MM/YYYY) 7. Nature of Activities/Services Undertaken: _____

8. Details of Registration: _____

Registration Number: _____

Issuing Authority: _____

9. GST Registration Number: _____

10. PAN Number: _____

11. Bank Details

Name of Bank: _____

Branch Name: _____

Account Number: _____

IFSC Code: _____

12. Contact Details



NATIONAL HEALTH MISSION

Government of Meghalaya

Name of Contact Person: _____

Mobile Number: _____

Telephone Number: _____

Email Address: _____

Website (if any): _____

13. Details of Permanent Branch Office in Meghalaya Address:

District: _____

14. Whether the bidder has experience in Health/Public Health Projects:

Yes / No

15. Whether the bidder has experience in NTEP/TB-related Projects:

Yes / No.

DECLARATION:

I/We hereby certify that the information furnished above is true and correct to the best of my/our knowledge and belief. I/We understand that any false or misleading information may result in rejection of the bid and other action as deemed appropriate by NHM Meghalaya.

Place: _____

Date: _____

Signature of Authorized Signatory

Name: _____

Designation: _____

Name of Firm/Agency: _____

Official Seal

ANNEXURE – VIII

UNDERTAKING FOR DEPLOYMENT OF MANPOWER, TRANSPORTATION, AND LOGISTICS SUPPORT

(To be submitted on the letterhead of the bidder)

To,

The Mission Director,
National Health Mission
Meghalaya, Shillong

Subject: Undertaking regarding deployment of manpower, transportation, and logistics support for implementation of Mobile Unit Services for Active Case Finding (ACF) of Tuberculosis using NTEP Handheld X-Ray Machines under NTEP, Meghalaya.

Sir/Madam,

In connection with our bid submitted for “Outsourcing of Mobile Unit Services for Active Case Finding (ACF) of Tuberculosis using NTEP Handheld X-Ray Machines under the National Tuberculosis Elimination Programme (NTEP), Meghalaya”, I/We hereby solemnly undertake and declare as follows:

1. That I/We possess the necessary organizational capacity, technical expertise, manpower, transportation facilities, and logistical resources required for implementation of the project in accordance with the terms and conditions of the Tender Document.

Office of Mission Director, National Health Mission

Directorate of Health Services, Health Complex, Upper New Colony, Laitumkhrah, Shillong - 793003

Phone: (0364) 2504532 Email: nrhmmegh@gmail.com



www.nrhmmeghalaya.nic.in



Nhm Meghalaya



@iecbccnhmmegh



IECBCC NHM Meghalaya



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2. That I/We shall deploy adequate qualified personnel, including Radiographers, Radiologists, Field Staff, and Support Personnel, as required for successful implementation of the project.
3. That I/We shall arrange and maintain adequate transportation facilities, including two-wheelers, four-wheelers, or any other suitable mode of transport, for movement of personnel, handheld X-ray machines, accessories, sputum samples, and other materials required for implementation of screening activities.
4. That I/We shall ensure uninterrupted mobility support and logistical arrangements throughout the contract period and shall not suspend, postpone, or curtail project activities on account of non-availability of vehicles, fuel, drivers/operators, manpower, or transportation arrangements.
5. That I/We shall be capable of implementing the project in urban, rural, remote, difficult, and hard-to-reach areas across Meghalaya and shall bear all expenses related to transportation, fuel, maintenance, insurance, permits, taxes, operational support, and other incidental costs required for execution of the project.
6. That I/We understand that failure to provide the required manpower, transportation, and logistical support shall constitute a breach of contract and may attract penalties or other actions as provided under the Tender Document and the MoU.
7. That the information furnished in this undertaking is true and correct to the best of my/our knowledge and belief.

Place: _____

Date: _____

Signature of Authorized Signatory

Name: _____

Designation: _____

Name of Firm/Agency: _____

Official Seal

